



Lakeview Methodist Conference Center



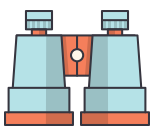
Leader's Guide to Camp

We are so excited about the opportunity to partner with you in ministry. We do not take this lightly. Our goal is to empower you and your leaders to impact your campers for Christ. Hopefully, Lakeview will provide you with opportunities to grow in deeper and better relationships and focus on the spiritual development of your youth. Please let us know if you have any questions.

Bradley Doherty
Director of Program and Ministry
210.313.6200



LAKEVIEW CONTACT INFORMATION



Camp Office Phone: 903.538.2711

Camp Fax Number: 903.538.2797

Registrar Email: registrar@lakeviewmcc.org

Camp Address: 400 Private Road 6036

Palestine, TX 75801

In This Guide

Contact Information
Church Subsidies/Scholarships
Registering for Camp
Viewing Registrations
Lakeview Scholarships
Counselor Requirements
FAQ's
Packing List

PRE-CAMP CHECKLIST



Here is a Checklist to assist you in preparing for your group's week at Lakeview!

Specific details will follow in this guide.

- Make sure that your church has enough counselors
- Submit your payment if your church is covering any fees
- Help your campers prepare for Lakeview by using the pre-camp curriculum.

Church Subsidies/Scholarships/Payments

Camper families and counselors will register for camp directly with Lakeview, but churches will have the ability to pay any portion of their fees.

If your church wants to subsidize the cost of camp for campers or volunteers, you can do so one of two ways. First, you can contact Lakeview and make a credit card payment on behalf of someone. Second, you can send a check to Lakeview on behalf of your campers/volunteers. If you are sending a check please include a note with how much you want applied to each camper or volunteer. Please address checks to Peggy Jordan. You can sign into the registration system anytime to see which campers/volunteers have registered from your church by following the directions on page 3 of this guide. Once a payment is received it will be applied to the camper/volunteer account. This means that your families will show an outstanding balance on their account until the church has paid. Please communicate with them how much your church will be paying so that they will know how much they are responsible for. This summer all accounts must be at a zero balance (church payments and family payments) before the start of the session.

If you have any questions please email Peggy Jordan at registrar@lakeviewmcc.org.

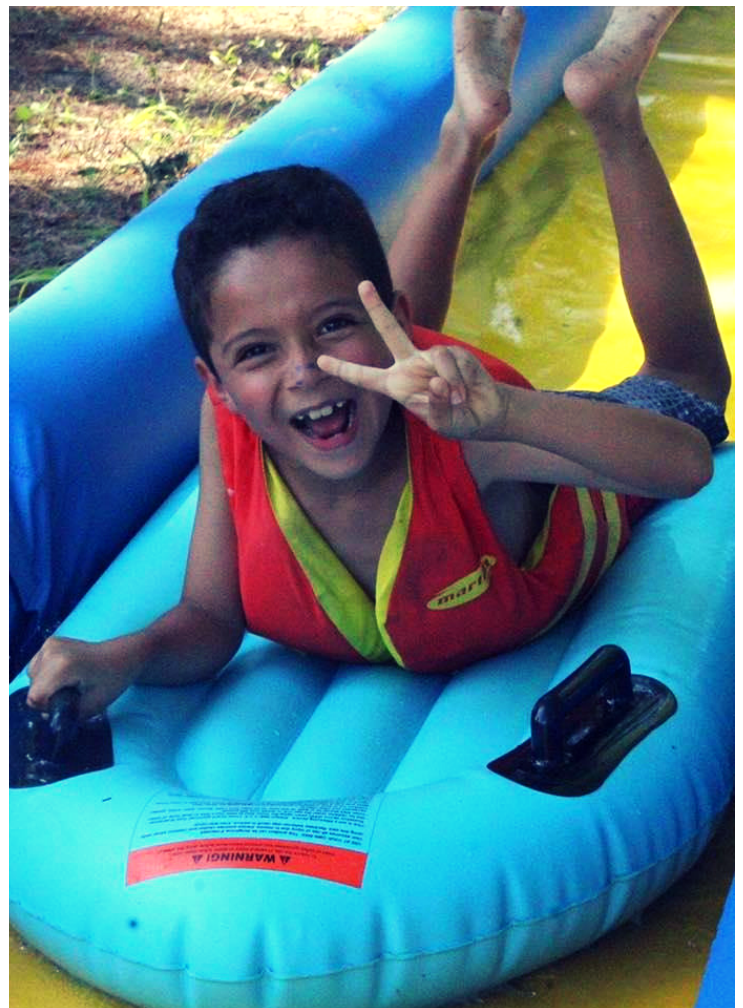
Campers/volunteers can apply for financial assistance through our scholarship program. The application can be found at www.lakeviewmcc.org.

Emergency Contact Information

During business hours (8:00 am-4:30 pm) please contact the Lakeview office at 903.538.2711.

After hours please contact in order:

Bradley Doherty at 210.313.6200
Bailey McDonald at 832.655.8393
Josh Pulver at 405.747.5477
Monroe Walker at 903.724.5553



Frequently Asked Questions



Here are some of the most commonly asked questions. If you have any others questions, please do not hesitate to call our main office at 903.538.2711.

Cabin Mate Requests - Can campers request to stay in a cabin with a friend?

We make every effort to place campers with requested cabin mates. We set up our cabins by age and gender and ask that cabin mates be no more than a year apart in age. All cabin mate requests must be made by families on their registration form, or in writing to the Camp Registrar prior to arrival. Requests made less than two weeks prior to a session are not guaranteed. If no cabin mate requests are made Lakeview will automatically place campers with some campers from the same church.

Snack Shack and Camp Store - How do campers set up an account?

We think it is best for campers to not have cash at camp. So we recommend before the session starts, parents purchase Lakeview Bucks for their camper(s) to use in the Snack Shack, Camp Store and Wahula Hut. Funds purchased prior to the Thursday before the session will be delivered on opening day. Cards purchased after this time are not guaranteed to be delivered on opening day. They will be delivered in the order they are received. Cards can not be purchased by cash. Any unused funds at the end of the summer will go into Lakeview's scholarship fund. We have changed our process so that we can get Lakeview Bucks to campers quicker. You can visit www.lakeviewmcc.org to order Lakeview Bucks

We recommend \$20 for snacks for one week and add any additional amount for souvenirs or extra snacks. These souvenir items are typically priced between \$2.50 and \$20.00. Estimated prices for a few of our most popular items: Lakeview T-Shirts \$15, Stuffed Animals \$10 - \$15, Flashlights \$5, Water Bottles \$4 - \$8, Jewelry \$3 - \$10.

Medications and Allergies - What if a camper takes medication or has life threatening allergies?

All medication (including prescriptions, over-the-counter drugs, and vitamins) must be brought to camp in the original container (as purchased or issued) and preferably in a Ziploc-like bag to turn into the Camp Nurse during check-in. Prescription containers must detail the child's name, name of medication, dosage directions, and the name of the person ordering the medication. All medication must be noted on the Health Form, and will be held by the Camp Nurse who will dispense it appropriately.

Life threatening allergies (bee stings, food allergies, etc) need to be listed on the Health Form and discussed with the Director of Program and Ministry or Food Service Director during the check-in process. Epi-Pens and Inhalers will be carried by camp counselors during the day.

At the end of the week all medications will be returned to the camper.



Registering for Camp

Online registration for Summer Camp 2020 will open September 1st.

A link to register online is available on Lakeview's website (www.lakeviewmcc.org).

This summer, churches can register for any week of the summer regardless of district. We encourage you to communicate with parents before they register so that they know which week to select.

The registration system will allow parents to complete all forms, register, pay and manage their account information from a computer, tablet or cell phone. One of the best benefits is that families will have the opportunity to pay towards camp throughout the year by automatic monthly installments or logging back on and paying any amount that they wish towards the camp fee. The mobile friendly site will also enable families to register multiple children/volunteers simultaneously.

Viewing Registration

As a leader you will be able to view who has registered for camp from your church.

Our registration software will allow you to see who is registered for camp at any time by logging in from a computer, tablet or smart phone.

Go to: <https://lakeviewregistrar.campbrainoffice.com> and sign in using your credentials. Contact Lakeview at any time, and we will send you your username and password.

Lakeview Scholarships

We believe that financial hardships should not be a reason why campers can't participate in our program and services. That's why Lakeview offers camp scholarships for those who financially qualify. Because resources are limited, Lakeview is unable to fund 100% of any camp fee. Recipients are expected to participate financially in some way. The scholarship is determined based on the number of household members and total household income.

This assistance is given independent of any assistance that the local church may offer. Families will need to apply directly with Lakeview to be eligible. Families can contact Peggy (Registrar) at registrar@lakeviewmcc.org for an application.

Counselor Requirement

Churches are required to provide a minimum of one counselor for every five campers of each gender that register. For example, if a church comes with 3 male and 7 female campers they will need 1 male counselor and 2 female counselors. This allows Lakeview to keep the cost of camp as low as possible. We feel that a quality volunteer counselor makes our ministry more effective because they often come to camp with existing positive relationships with campers. To qualify to be a volunteer counselor they must:

- Be 18 years of age or older.
- Complete all Safe Sanctuary training before camp starts (provided by Lakeview).
- Complete all required training prior to the start of camp. Once registered, volunteers will get information on how to complete training.



Frequently Asked Questions

Camper Mail - How should I send mail to my camper?

Mail means so much to campers and we highly recommend it. Parents should avoid talking about missing campers as this may lead to homesickness. Comments like “we are so proud of you” or “see you soon” are just what campers need to hear! Funny cards, post cards, and small care packages are fun too. Parents can get mail to campers by:

1) Mailing them a few days prior to camp or at the beginning of the week to:

Camper's Name, Camp Session week
Grade Level
400 Private Road 6036
Palestine TX 75801

2) Send it up with a leader from your church with the camper's name and what day they want the mail delivered.

Camp Pictures - Does Lakeview post pictures of camp during the week?

Yes, we do! Lakeview will post camp pictures each day by 10 pm for parents to get a peek of what campers are experiencing that day at camp. This summer, we're excited to let you know about a new photo delivery service where you can get all the photos of your camper delivered straight to your phone! No more searching for hours for proof of fun!

This optional service, offered by Waldo Photos, uses facial recognition to find the photos of your camper, and then sends them to your phone via the Waldo App with notifications when new photos are found.

To enroll:
Text LAKEVIEW19 to 735-343 and follow the prompts.

Cost per camper
1 Week Session: \$9.99

You can also scroll through and view all the photos for free on the Waldo Gallery here:
<https://waldo.photos/galleries>. Enter join code:
LAKEVIEW19

Need help? Email campsupport@waldophotos.com.

Cell Phones and Electronics - Can campers bring a cell phone or other electronics?

Camp is a place for kids to get “unplugged” from the outside world and enjoy a week of just being a kid. The statistics on how excessive screen time negatively impacts a kid is staggering. We do not allow campers to have cell phones while at camp. If a camper brings a phone it will be collected and kept safe until the camper returns home. Campers will be able to use other electronics at the discretion of the counselors during specific times. We have had problems with adults in the past telling campers to hide phones and lie to staff/volunteers about having a phone. Please do not do this, it can have a significant negative impact on cabin dynamics and diminishes our ability to make life changing impacts.

Last Day to Pay - When is the last day for campers to pay final balance and turn in forms?

Everything is due 2 weeks before the start of each session. Please make sure your church has made all payments by the deadline.

Registration - When is the registration deadline?

Registration closes 2 weeks before the start of each session.

Session 1 closes May 31st
Session 2 closes June 7th
Session 3 closes June 14th
Session 4 closes June 21st



Frequently Asked Questions

Volunteers - How will volunteers be used in 2020?

In 2020, Lakeview will rely heavily on the expertise and gifts of volunteers along with paid staff. Our hope is that the new structure will allow us to use the gifts of everyone who wants to be a part of summer camp.

In an ideal world, counselors will be 100% volunteer. Lakeview staff will only serve as cabin counselors when not enough quality volunteers can be recruited. We are already diligently working on finding the right people to fill these positions.

Cost of Camp - What is the cost of Lakeview in 2020?

The cost of camp in 2020 will include everything from the time of arrival (Sunday night) to departure (Friday mid-day) with the exception of spending money for the Gift Shop or Snack Shack. In 2020 the cost will be:

- Camper - \$440
- Camper (without a church) - \$490
- Volunteer Counselor - \$220

Check-In/Out - When does check-in and check-out start in 2020?

This summer camp will start on Sunday. Check-in for campers will run from 4:00 pm - 6:00 pm. Dinner will be served on Sunday. If you need to check in later than 6:00 pm please make sure that you make arrangements with Peggy (registrar) before your camp session.

This summer we will ask that all volunteer counselors arrive before campers. They can check in from 1:00 pm - 3:00 pm.

Campers/volunteers can begin checking out after the closing program at 11:00 am. All campers must sign out with a Lakeview staff member. If your camper needs to leave earlier this must be prearranged with Peggy Jordan beforehand

Scholarships - Does Lakeview offer financial assistance?

Yes, you can contact Peggy Jordan at registrar@lakeviewmcc.org for more details and applications.

Are you having a mission project in 2020?

Yes, we are excited to once again be partnering with Syndeo Ministries on some new mission projects! Check them out at: www.syndeoministries.com. Keep an eye out for more details on what we are doing this summer.

Refunds - What is Lakeview's cancellation policy?

We offer a full refund for any reason if we are notified of a cancellation more than 4 weeks prior to opening day of the session. If a camper cancels between 4 weeks and 2 weeks prior to the session starting, a 50% refund of the total cost of camp is available. If a camper cancels within 2 weeks of the session starting no refund will be issued.

Lakeview will offer a full refund prior to a camper checking into camp if the camper can not attend for a medical reason (doctor's note required) or a death in the family. If a camper is required to leave because of medical reason or death during the session a 50% refund is available.

Camp Organization - How will ages be divided in 2020?

In order to streamline our schedule, make better use of our resources and more accurately reflect how most of our churches organize youth groups this summer we will have three age levels for all weeks of the summer

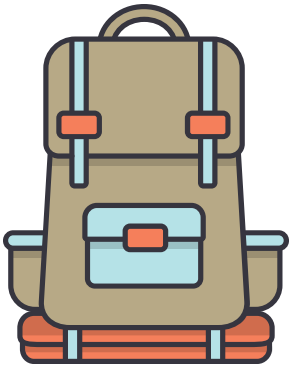
Elementary - Campers entering 3rd - 5th grade

Mid-High - Campers entering 6th - 8th grade

Senior High - Campers entering 9th - graduating 12th



Packing List



The following is a recommended list for a one week session. Campers may pack belongings in a large duffle bag or trunk. A trunk up to 14" tall will fit underneath a bunk. Lakeview is not responsible for lost, damaged, or stolen items. If a camper is missing any items after their session, please call camp at 903.538.2711. All unclaimed items will be donated to a local charity 2 weeks after the camp session ends.

Recommended Clothing

- Tennis shoes (2 pair)
- Long pants (1 pair)
- T-shirts (8)
- Shorts (6)
- Underwear (8)
- Socks (8 pairs)
- Appropriate swimsuit
- Shower shoes
- Pajamas
- Cap or hat
- Poncho or rain jacket
- One set of messy day clothing (that might just get too messy to return home)

Items to Leave at Home

- Electronics (iPods, game systems, etc...)
- Knives, weapons
- Expensive jewelry
- Candy, gum, food and drinks
- New clothes/shoes (campers need to be free to play and not worry about ruining anything while here at Camp)
- Anything intended for pranks
- Bad attitudes

Recommended Items

- Shower caddy
- Bath towel
- Beach towel
- Dirty laundry bag
- Soap and shampoo
- Toothbrush and toothpaste
- Sleeping bag or twin sheets with blanket
- Pillow
- Bible
- Journal
- Pre-addressed stamped cards
- Disposable camera
- Hiking boots
- Backpack
 - Sunscreen (spray only)
 - Bug Spray
 - Water Bottle
 - Flashlight
- Optional: costume clothes for dance/dress up nights (example: silly hats, fun socks, bright and colorful clothing...)