



# Lakeview Methodist Conference Center



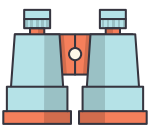
## Leader's Guide to Camp

We are so excited about the opportunity to partner with you in ministry. We do not take this lightly. Our goal is to empower you and your leaders to impact your campers for Christ. Hopefully Lakeview will provide you with opportunities to grow in deeper and better relationships and focus on the spiritual development of your youth. Please let us know if you have any questions or we can help.

Bradley Doherty  
Director of Program and Ministry  
210.313.6200



## LAKEVIEW CONTACT INFORMATION



Camp Office Phone: 903.538.2711

Camp Fax Number: 903.538.2797

Registrar Email: [guestservices@lakeviewmcc.org](mailto:guestservices@lakeviewmcc.org)

Camp Address: 400 Private Road 6036  
Palestine, TX 75801

Camp Office Hours: Mon.-Fri. 8:30 am -4:30 pm

\*You will find emergency contact information in this guide.

## In This Guide

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## PRE-CAMP CHECKLIST



Here is a Checklist to assist you in preparing for your group's week at Lakeview!

Specific details will follow in this guide.

- Make sure that your Church has enough counselors
- Submit your payment for any Church subsidies you requested
- Help your campers prepare for Lakeview by using the pre-camp curriculum.

# Church Subsidies/Scholarships/Payments

Camper families and counselors will register for camp directly with Lakeview but Churches will have the ability to pay any portion of their fees.

If your church wants to subsidize the cost of camp for campers or volunteers you can do so one of two ways. First, you can contact Lakeview and make a credit card payment on behalf of someone. Second, you can contact Lakeview to set up a coupon code to be used during registration. Coupon codes can be applied at the time of registration. You can set a limit as to how many times coupon codes can be used. Codes can be set up to supplement a specific dollar amount or percent of a campers fees.

To set up a coupon code you will need to email Peggy Jordan at registrar@lakeviewmcc.org and provide the following information.

Church name: \_\_\_\_\_  
Party responsible for payment: \_\_\_\_\_  
We will pay Lakeview by (Check or Credit Card): \_\_\_\_\_  
Number of times you want your code to be able to be used: \_\_\_\_\_  
Date when you want the code to start: \_\_\_\_\_ end: \_\_\_\_\_  
Amount off (Can be % or \$ amount): \_\_\_\_\_

Once we receive all this information and payment we will email you the code to be used. If a camper has already registered before you receive your code please tell us and we will have to apply the code for them.

If a camper or counselor is having trouble paying for the cost of camp, they are eligible to apply for a scholarship directly with Lakeview (information in this packet).

## Emergency Contact Information

During business hours (8:30 am-4:30 pm) please contact the Lakeview office at 903.538.2711.

After hours please contact in order:

Bradley Doherty at 210.313.6200  
Matt Idom at 979.229.9873  
Monroe Walker at 903.724.5553  
Peggy Jordan at 903.922.6210  
Caleb Estrada at 903.363.5133



# Registering for Camp

Lakeview has launched a new online registration system for volunteers and counselors. Online registration for Summer Camp 2017 is now OPEN.

A link to register online is available on Lakeview's website ([www.lakeviewmcc.org](http://www.lakeviewmcc.org)).

This summer, Churches can register for any week of the summer regardless of district. We encourage you to communicate with parents before they register so that they know which week to select.

The new registration system will allow parents to complete all forms, register, pay and manage their account information from a computer, tablet or cell phone. One of the best benefits is that families will have the opportunity to pay towards camp throughout the year by automatic monthly installments or logging back on and paying any amount that they wish towards the camp fee. The mobile friendly site will also enable families to register multiple children/volunteers simultaneously in a simple, intuitive interface.

## Viewing Registration

As a leader you will be able to view who has registered for camp from your church.

Our new registration software will allow you to see who is registered for camp at anytime by logging in from a computer, tablet or smart phone.

Go to: <https://lakeviewregistrar.campbrainoffice.com> and sign in using your credentials. Contact Lakeview at anytime we will send you your username and password.

You can find step by step directions of how to access Church reports on our website under resources. You can always call Peggy (Registrar) or Bradley (Director of Program and Ministry) if you need help.

# Lakeview Scholarships

We believe that financial hardships should not be a reason why campers can't participate in our program and services. That's why Lakeview offers camp scholarships for those who financially qualify. Because resources are limited Lakeview is unable to fund 100% of any camp fee. Recipients are expected to participate financially in some way. The scholarship is determined based on the number of household members and total household income.

This assistance is given independent of any assistance that the local Church or District may offer. Families will need to apply directly with Lakeview to be eligible. Families can contact Peggy (Registrar) for an application.

## Counselors Requirement

Churches are required to provide a minimum of one counselor for every five campers that register. This allows Lakeview to keep the cost of camp as low as possible. We feel that a quality volunteer counselor makes our ministry more effective because they often come to camp with existing positive relationships with campers.

To qualify to be a volunteer counselor they must:

- Be 18 years of age or older.
- Complete all Safe Sanctuary trainings before camp starts.(provided by Lakeview)
- Attend (in person or online) Lakeview's counselor training.

Lakeview counselor trainings will be held at locations throughout the Texas Annual Conference.

April 21st (6:00 pm - 8:00 pm) - FUMC Conroe  
April 22nd (9:30 am - 11:30 am) - Jones Memorial UMC  
April 28th (6:00 pm - 8:00 pm) - FUMC Atlanta  
April 29th (9:30 am - 11:30 am) - Lanes Chapel Tyler  
May 5th (6:00 pm - 8:00 pm) - FUMC Bryan  
May 6th (9:30 am - 11:30 am) - FUMC Lufkin  
May 19th (6:00 pm - 8:00 pm) - Wesley UMC Beaumont  
May 20st (9:30 am - 8:30am) - Cedar Bayou UMC Baytown



# Frequently Asked Questions



Here are some of the most commonly asked questions. If you have any others questions please do not hesitate to call our main office at 903.538.2711.

## Cabin Mate Requests - Can campers request to stay in a cabin with a friend?

We make every effort to place campers with requested cabin mates. We set up our cabins by age and gender and ask that cabin mates be no more than a year apart in age. All cabin mate requests must be made by families on their registration form, or in writing to the Camp Registrar prior to arrival. Requests made less than two weeks prior to a session are not guaranteed. If no cabin mates requests are made Lakeview will automatically place campers from the same church together.

## Snack Shack and Camp Store - How do campers up an account?

We think it is best for campers to not have cash at camp. So we recommend before the session starts, parents purchase Lakeview Bucks for their camper(s) to use in the Snack Shack, Camp Store and Snow Cone stand. Any unused funds at the end of the summer will go into Lakeview's scholarship fund.

We recommend \$20 for snacks for one week and add any additional amount for souvenirs or extra snacks. These souvenir items are typically priced between \$2.50 and \$20.00. Estimated prices for a few of our most popular items: Lakeview T-Shirts \$15, Stuffed Animals \$10 - \$15, Flashlights \$5, Water Bottles \$4 - \$8, Jewelry \$3 - \$10.

If campers run out of money parents can add funds during the week if needed. Churches are able to purchase Lakeview Bucks for campers.

## Medications and Allergies - What if a camper takes medication or has life threatening allergies?

All medication (including prescriptions, over-the-counter drugs, and vitamins) must be brought to camp in the original container (as purchased or issued) and preferably in a Ziploc-like bag to turn into the Camp Nurse during check-in. Prescription containers must detail the child's name, name of medication, dosage directions, and the name of the person ordering the medication. All medication must be noted on the Health Form, and will be held by the Camp Nurse who will dispense it appropriately.

Life threatening allergies (bee stings, food allergies, etc) need to be listed on the Health Form and discussed with the Director of Program and Ministry or Food Service Director during the check-in process. Epi-Pens and Inhalers will be carried by camp counselors during the day.

At the end of the week all medications will be returned to the camper.



# Frequently Asked Questions

## Camper Mail - How should I send mail to my camper?

Mail means so much to campers and we highly recommend it. Parents should avoid talking about missing campers as this may lead to homesickness. Comments like “we are so proud of you” or “see you soon” are just what campers need to hear! Funny cards, post cards, and small care packages are fun too.

Parents can get mail to campers by:

1) Mailing them a few days prior to camp or at the beginning of the week to:

Camper's Name, Camp Session week  
400 Private Road 6036  
Palestine TX 75801

2) Send it up with a leader from your church with the camper's name and what day they want the mail delivered.

## Camp Pictures - Does Lakeview post pictures of camp during the week?

Yes, we do! Lakeview will post camp pictures each day by 10 pm for parents to get a peek of what campers are experiencing that day at camp. Pictures will be on a password protected account for families to view.



## Camp Updates - Can I get updates from Lakeview during the week?

Yes, Lakeview has established an opportunity for parents to sign up for text alerts. Camp will send out texts in the event of severe weather, reminders, emergencies, etc. To receive messages via text, text '@lakeview17' to 81010. Alerts are used sparingly. You can unsubscribe at any time by replying 'unsubscribe @lakeview17'.

Follow us on Instagram (@iheartlakeview), twitter (@iheartlakeview) and Facebook for other updates.

## Cell Phones and Electronics - Can campers bring a cell phone or other electronics

Camp is a place for kids to get “unplugged” from their outside world and enjoy a week of just being a kid. We encourage you to challenge campers to leave their electronic devices at home.

## Last Day to Pay - When is the last day for campers to pay final balance and turn in forms?

We require that all forms and final balances are turned in by Monday May 22nd. If you have a camper wanting to register after that date please contact the Lakeview office.

## District Weeks - What week does my Church need to register for?

In 2017 churches, groups or individual can attend any camp session. Each week, we will have the same programming and offer all age levels. We do not want you to lose any existing positive relationships because of the changes. We will form volunteer leadership teams the same way as 2016 with the exception of combining the South and Southeast Districts.

June 11-16 = Tri-District  
June 18-23 = South/Southeast  
June 25-30 = East/West  
July 9-14 = North/Northwest

# Frequently Asked Questions

## Volunteers - How will volunteers be used in 2017?

In 2017, Lakeview will rely heavily on the expertise and gifts of volunteers along with paid staff. Our hope is that the new structure will allow us to use the gifts of everyone who wants to be a part of summer camp.

In an ideal world, counselors will be 100% volunteer. Lakeview staff will only serve as cabin counselors when not enough quality volunteers can be recruited. We are already diligently working on finding the right people to fill these positions.

We will still have volunteers helping us with recreation, fishing, filling water jugs, crafts, etc...

## Cost of Camp - What is the cost of Lakeview in 2017?

The cost of camp in 2017 will include everything from the time of arrival (Sunday night) to departure (Friday mid-day) with the exception of spending money for the gift shop or snack shack. In 2017 the cost will be:

- Camper - \$400
- Volunteer Counselor - \$200

## Check-In - When does check-in start in 2017?

This summer camp will start on Sunday. Check-in will run from 5:00 pm - 7:00 pm. Dinner will be served on Sunday. If you need to check in later than 7:00 pm please make sure that you make arrangements before your camp session.

## Lakeview Curriculum - What is the 2017 curriculum like?

We are so excited about how the curriculum that is being written will change lives. The curriculum has a solid foundation in Wesley's understanding of Grace. Curricula are being developed for each age level. Small groups will be gender specific to allow honest conversation.

Along with the small group curriculum that campers will go through, while at Lakeview, we are developing two partner curricula.

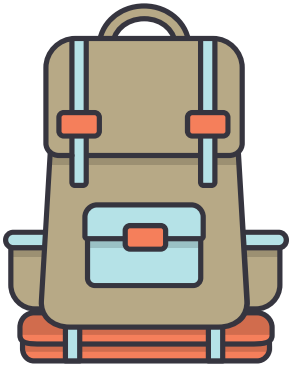
1) We are developing a resource that will be sent to parents that will parallel what their campers are studying at Lakeview. It will guide parents on what campers might be thinking, questioning, talking about, etc... so that when campers get home parents will be able to have conversations with and lead their campers spiritually.

2) We are writing a resource that will be sent to churches that can be used by youth directors or volunteers to prepare campers hearts for camp and also debrief with them when they return home.

The small group curriculum will be finished in early spring so that youth directors, pastors and volunteers have ample time to prepare for their week at Lakeview.



# Packing List



The following is a recommended list for a one week session. Campers may pack belongings in a large duffle bag or trunk. A trunk up 14" tall will fit underneath a bunk. Lakeview is not responsible for lost, damaged, or stolen items. If a camper is missing any items after their session, please call camp at 903.538.2711. All unclaimed items will be donated to a local charity 2 weeks after the camp session ends.

## Recommended Clothing

- Tennis shoes (2 pair)
- Long Pants (1 pair)
- T-shirts (8)
- Shorts (6)
- Underwear (8)
- Socks (8 pairs)
- Appropriate swimsuit
- Shower shoes
- Pajamas
- Cap or Hat
- Poncho or Rain Jacket
- One set of Messy Day clothing (that might just get two messy to return home.)

## Items to Leave at Home

- Electronics (iPods, game systems, etc...)
- Knives, weapons
- Expensive Jewelry
- Candy, Gum, Food and Drinks
- New Clothes/Shoes (Campers need to be free to play and not worry about ruining anything while here at Camp)
- Anything intended for pranks
- Bad Attitudes

## Recommended Items

- Shower Caddy
- Bath Towel
- Beach Towel
- Dirty Laundry Bag
- Soap and Shampoo
- Toothbrush and Toothpaste
- Sleeping Bag or Twin Sheets with Blanket
- Pillow
- Bible
- Journal/Notepad
- Pre-addressed Stamped Cards
- Disposable Camera
- Hiking Boots
- Backpack
  - Sunscreen (spray only)
  - Bug Spray
  - Water Bottle
  - Flashlight
- Optional: Costume clothes for dance/dress up nights (example: silly hats, fun socks, bright and colorful clothing...)
- Shirt, Socks, Hat, or Pillowcase for tie-die (optional)